



# DATA PROTECTION DECLARATION

In accordance with the **Datenschutzgesetz und Telemediengesetz der Bundesrepublik Deutschland**  
[German Data Protection Act and German Telemedia Services Act], valid as of Feb. 2011.

## 1. General

HYDROKOMP Hydraulische Komponenten [Hydraulic Components] GmbH supplies electronic media and print media, by means of which personal data can be transferred. These data shall only then be saved and processed in the internal EDP if a contractual relationship exists between you and us or is supposed to be realised, amended or expanded. Only data shall be collected which are required for these purposes. Personal data shall be handled while taking the legal directives of the Datenschutzgesetz und Telemediengesetz der Bundesrepublik Deutschland into consideration.

### 1.1. Media in Accordance with This Declaration:

Electronic media are considered to be, for example, web sites, Internet services and written correspondence via e-mail.

Print media are considered to be, for example, catalogues, data sheets, forms and written correspondence via letter and fax.

## 2. Personal Data

### 2.1. Definition:

Personal data are considered to be information about a natural person which make it possible to draw conclusions about his identity, personal or objective circumstances.

### 2.2. Scope of the Data Collection:

HYDROKOMP shall collect only such data which are required for its own business purposes. They include, among others, first name/surname, company name, division, function, industry, company's physical address, telephone/fax numbers, E-mail/Internet addresses, Value added tax identification No. and technical conditions. Private data shall not be collected, saved or processed.

### 2.3. Use of Data:

We shall use your personal data exclusively in order to fulfil contractual obligations or to render individual services (e.g. sending catalogues, for consultations, preparing offers, etc.) as well as for our own advertising measures. If we wish to use them for deviating usage purposes, we shall notify you and request your express approval to do so.

### 2.4. Dissemination of Data:

Insofar as it is required in order to render service or to implement the contractual agreement, we shall pass on personal data exclusively to our business partners. These include sales partners for personal support purposes and transport companies. Such data shall not be passed on to non-participating companies (e.g. address handlers). Owing to statutory directives, governmental agencies may prescribe in the individual case that personal data be passed on to them. In these cases, HYDROKOMP may be obliged to pass on such data to the competent governmental agency.

## 3. Electronic Data

### 3.1. Usage Data:

When accessing our web site, your browser will automatically send data to our web server. This includes, among others, your IP address, browser type, operating system, type of connection, data and time of day of your access, URL of the referring web site, files retrieved, length of visit and volumes of data transferred. HYDROKOMP would not like to and cannot classify these usage data to individual persons. The data are evaluated exclusively for statistical purposes in order to improve our Internet offerings and then deleted.

### 3.2. Use of Cookies:

We use cookies on our web site. Cookies are small text files which make it possible to save information on your computer. We use these cookies only in order to examine one's access rights to protected areas after the customer logs in. No more extensive exploitation is made. After leaving our web site, the cookies automatically lose their validity. You may deactivate the cookie function by changing your browser's settings or delete generated cookies. However, the functionality of the web site may be restricted by so doing.

### 3.3. Security for the Electronic Transfer of Data:

The transfer of personal data via the online form or e-mail shall be carried out via the Internet without any special encryption techniques. It cannot be completely prevented that third parties may gain unauthorised knowledge of the content of a data transmission.

### 3.4. Adherence to the Data Protection Directives of Third-Party Internet Services:

HYDROKOMP has no control over the adherence to the data protection directives of third-party Internet services to which a hyperlink has been published on our web site. HYDROKOMP shall assume no liability in the event that a violation is committed by a third-party provider.

## 4. Information and Objection Rights

Upon request, you have the right, upon a free-of-charge basis and without being required to state reasons for so doing, to receive information about your personal data which we have stored as well as their usage. Furthermore, you may have these data blocked, corrected or deleted. You may object to their continued usage at any time. However, it is only then possible to delete your personal data when all reciprocal contractual claims of both parties have been settled and the tax-related and statutory timeframes have been met.

### 4.1. Any request should be sent via E-mail, fax or post to:

Mr. Karl-Heinz Freund, E-mail: [kh.freund@hydrokomp.de](mailto:kh.freund@hydrokomp.de)



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